

To: Park Board Members
From: Maria Butts, Parks and Recreation Director

Subject: Park Board Work Session
Meeting Date: Tuesday, May 11, 2021 @ 5:40 pm
Location: Remotely via WebEx

The City Council Approved Emergency Ordinance No. 20-14 to provide for remote meetings of the City Council, City Boards and Committees to protect the health and wellbeing of all attendees, practice social distancing and to continue to have public meetings to serve the community during the Covid-19 pandemic.

To register to attend the Meeting, and provide live comment via WebEx on your computer, tablet or smartphone, residents and other attendees should go to the following web address and register.

Meeting Link:

<https://cityofwhitefish.webex.com/cityofwhitefish/j.php?MTID=m1ab3047f195b11ca9d95e7d5eb123d64>

Meeting Number: 187 520 3430

Password: Wh1tefishPB!

Once registered, you will receive a calendar invite; in most cases it will automatically be added to your email calendar. The calendar invite contains the information to join the meeting via WebEx on your smartphone or computer. Attendees will not be able to join the meeting until approximately 10 minutes prior to the meeting time.
OR

• **Join by video system**

- Dial: 1875203430@cityofwhitefish.webex.com
- Or
- Dial: 173.243.2.68 and enter your meeting number

• **For the Audio Conference Call option:** call the number below and enter the access code.

- United States Toll Free: **1-408-418-9388**
- **Access code:** 187 52 3430

- Individuals may provide written public comment; to the Park Board by emailing parksgadm@cityofwhitefish.org by 4:30 p.m. on May 11, 2021.

Agenda

A. Call to Order

B. Interviews of Candidates for Committees

- Tree Advisory Committee

- 5:50PM Nancy Allan
- 6:00PM Karen Whitby

- Bicycle and Pedestrian Trails Committee

- 6:10PM Mary Behrendt
- 6:20PM Antonia Malchick
- 6:30PM Don Spivey
- 6:40PM Doug Reed
- 6:50PM Mike Fitzgerald

C. Public Comments (This time is set aside for the public to comment on items that are either on the agenda, but not a public hearing or on items not on the agenda. City officials do not respond during these comments but may respond or follow-up later on the agenda or at another time. The Park Board Chair has the option of limiting such communications to three minutes depending on the number of citizens who want to comment and the length of the meeting agenda.)

D. Adjourn

Distribution List

Ron Brunk, President

Jim DeHerrera, Vice President

Frank Sweeney, Park Board Rep., City Council

Terri Dunn, Park Board Member

Ray Boksich, Park Board Member

Carrie O'Reilly, Park Board Member

Maria Butts, Director of Parks and Recreation Department

Jennie Bradford, Parks and Recreation Office Manager (Recorder)

Dana Smith, City Manager

To: Park Board Members
From: Maria Butts, Parks and Recreation Director

Subject: Park Board Meeting
Meeting Date: Tuesday, May 11, 2021 @ 7:00 pm
Location: Remotely via WebEx

The City Council Approved Emergency Ordinance No. 20-14 to provide for remote meetings of the City Council, City Boards and Committees to protect the health and wellbeing of all attendees, practice social distancing and to continue to have public meetings to serve the community during the Covid-19 pandemic.

To register to attend the Meeting, and provide live comment via WebEx on your computer, tablet or smartphone, residents and other attendees should go to the following web address and register.

Meeting Link:

<https://cityofwhitefish.webex.com/cityofwhitefish/j.php?MTID=mb73e8023082f8c0b97bad4b69a56cc07>

Meeting Number: 187 488 0170

Password: Wh1tefishPB!

Once registered, you will receive a calendar invite; in most cases it will automatically be added to your email calendar. The calendar invite contains the information to join the meeting via WebEx on your smartphone or computer. Attendees will not be able to join the meeting until approximately 10 minutes prior to the meeting time.
OR

• **Join by video system**

- Dial: 1874880170@cityofwhitefish.webex.com
Or
- Dial: 173.243.2.68 and enter your meeting number

• **For the Audio Conference Call option:** call the number below and enter the access code.

- United States Toll Free: **1-408-418-9388**
- **Access code:** 187 488 0170

- Individuals may provide written public comment; to the Park Board by emailing parksadm@cityofwhitefish.org by 4:30 p.m. on May 11, 2021.

Agenda

A. Call to Order

B. Approval of the May 11, 2021 Agenda

C. Approval of the April 13, 2021 Minutes

D. Public Comments (This time is set aside for the public to comment on items that are either on the agenda, but not a public hearing or on items not on the agenda. City officials do not respond during these comments but may respond or follow-up later on the agenda or at another time. The Park Board Chair has the option of limiting such communications to three minutes depending on the number of citizens who want to comment and the length of the meeting agenda.)

E. Committee Reports

- a. Bicycle/Pedestrian Committee – Jim
- b. Tree Advisory Committee – Terri
- c. WSFF Board – Ron/Frank
- d. WAG Board – Ray

F. Presentations

G. Public Hearings

H. Old Business

- a. Consideration to approve Phase I of the Parks Sign Master Plan
- b. Consideration to approve Irrigation and Landscape Plan

I. New Business

- a. Consideration to approve WAG kiosk and changes to layout of WAG Park
- b. Appointment of Park Board President and Vice President positions
- c. Reappointment of Park Board committee representative positions

J. Other Items

K. Items from Parks and Recreation Department

- a. Administrative Report
- b. Recreation Coordinator Report
- c. Maintenance Report
- d. Community Services Coordinator Report

L. Correspondences

- a. Glacier Twins 2020 Progress and Annual Report, Budget and Proposed Maintenance Plan for the 2021 Verizon Funds

M. Items from the Park Board

- a. Appointment of Tree Advisory positions
- b. Appointment of Bike/Ped positions

N. Adjourn

Distribution List

Ron Brunk, President

Jim DeHerrera, Vice President

Frank Sweeney, Park Board Rep., City Council

Terri Dunn, Park Board Member

Ray Boksich, Park Board Member

Carrie O'Reilly, Park Board Member

Maria Butts, Director of Parks and Recreation Department

Jennie Bradford, Parks and Recreation Office Manager (Recorder)

Dana Smith, City Manager