



WHITEFISH COMMUNITY

LIBRARY

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BOARD OF TRUSTEES

MINUTES OF MEETING

MAY 8, 2023

WHITEFISH COMMUNITY LIBRARY

9 SPOKANE AVE

WHITEFISH, MT

Trustees Present: Sarah Ericson, Chair; Kelly Peppmeier, Trustee; Trevor Gonser, Treasurer (via Zoom); Jessica Tubbs, Vice Chair; Deb Bond, Tamarack Federation Representative.

Others Present:

Library Director Mary Drew Powers, Secretary

1) CALL TO ORDER

The meeting was called to order at 7:07 pm by Chair Ericson.

2) COMMUNICATIONS FROM THE PUBLIC

None

3) DIRECTOR'S REPORT

Director Powers corrected a mistake in the report: the amount for training trip was \$990, not \$1400. Takeaways from the road trip: successful libraries created flexible spaces for short-term uses and utilized equipment that had multiple uses.

Powers updated Trustees on HVAC.

TASK: Powers to research - Craig Workman (Public Works) will be queried regarding the two options given by Carson Bros to find expensive parts to bring in the outdoor airflow, or to keep vent open on a permanent basis; Jeff Brown (Facilities Maintenance Foreman) will be queried regarding the boot which needs to be added to the vent – will

we need a roofer or ?

Discussion of current library positions and the city's classification process. Director Powers to continue with current positions for the purpose of hiring and work with S. Baccaro (HR) to identify positions and classify.

4) OLD BUSINESS

a) Approval of April 12, 2023 Board of Trustees' Meeting Minutes

MOTION:

Bond made a motion to approve the April 12, 2023 Board of Trustees' Minutes. Peppmeier seconded the motion. Motion passed unanimously.

b) Policies and Procedures

- 1) 2017. Appropriate Behavior of Library Users, and
- 2) 2018. Children and the Library

DISCUSSION: Powers asked that these be considered together as they are related. Policies from Missoula, MT and Neill Public Library (Pullman, WA) were brought in for comparison.

MOTION: Ericson made a motion to postpone action on the two policies until the June meeting pursuant to a rewrite as per Board discussion. Tubbs seconded the motion. Motion passed unanimously.

TASK: Tubbs to rewrite for inclusion in June meeting packet.

c) WLA Report

Kositzky reported that WLA is digitizing documents and has an Eagle Scout wishing to do a project for the Library. They request to be kept in the loop as to costs associated with the lighting project (rehabilitation of the library's current inadequate lighting).

d) Financials

The recurring question of the #350 line item was laid to rest by City Finance Director Lanie Gospodarek: WCL has no #350 Professional Services as other departments do, so these expenditures were moved to #370 Travel and Training.

1) Endowment Update

