

Park Board Meeting Minutes
April 18, 2023

Park Board Members Present: Ron Brunk, Ray Boksich, Jim DeHerrera, Frank Sweeney, Terri Dunn, Melissa Hartman.

Park Board Members Absent: Antonia Malchik

City Staff Present: Maria Butts, Jennie Bradford

Guests: Colin McAweeney (TischlerBise), Don Bestwick (PWK), Carol Atkinson (404 Dakota), Ross Fletcher

- A. Call to order at 6:03 p.m.
- B. Approval of the April 18, 2023, Agenda. Motion to approve made by Member Sweeney, seconded by Vice President Hartman. All ayes.
- C. Approval of the March 14, 2023, Minutes. Motion to approve by Vice President Hartman. Seconded by Member DeHerrera. All ayes.
- D. Public Comment: NA
- E. Committee Reports:
 - a. Bicycle/Pedestrian Committee: Member DeHerrera shared the committee met last Monday. Currently working on a Bike to Work day. In the past it has been a Bike to Work/School day, but the school is not participating this year. This is due in part to construction on Spokane Ave and not having enough bike racks. Member DeHerrera also shared an update on the Riverbend condos project. TD&H has been selected and it is projected they will start next month.
 - b. Tree Advisory Committee: Member Dunn shared the committee did not meet this month. She also wanted to remind everyone Arbor Day is on April 28 @ 11am at Depot Park. This year, the middle school students will be joining to plant trees.
 - c. WSFF: Member Sweeney shared he did not attend this month, but did attend last month, and wanted to note the balance sheets look good. President Brunk shared there was a problem with people parking on grass this past weekend. The Ice Den held the Monty tournament, and there were more attendees than parking lot could accommodate. Approximately 30 cars parked on grass next to the playground where kids were playing. Director Butts has been in communication with the Ice Den Facilities Manager. President Brunk stated he will be at the next WSFF meeting to represent the Park Board on this matter.

- d. WAG: Member Boksich shared WAG did not have meeting last month. The board is currently working on a project that will be presented to the board this evening (Dog Memorial). WAG closed as of Sunday, except for the small dog park, so turf can dry, and staff can do maintenance. Member Boksich said the board is tossing around the idea of a Friday night food truck in the parking lot. They are contemplating incorporating a beer truck, but it cannot be within a certain distance of the food truck. Member Boksich said he would move further discussion on this to item M. "Items from the Park Board." Director Butts added that during the time WAG is closed, the Armory Park improvements will take place. Member Boksich added they had a successful clean-up of the park.

F. Presentations:

- a) Consideration of approval to construct pickleball courts at Smith Fields – PWK

Don Bestwick of PWK shared the conceptual design of the pickleball courts to be built at Smith Fields. The design consists of 6 courts in an open area in the park next to the girls' softball field. A map and design concept are included in the packet. Fences and mesh will surround the courts to mitigate the wind. The foundation will be established approximately 2 ft below surface level. Rubberized material over this should last approximately 15 years. Triton Inc. is projected to do the work. Director Butts shared they did the pickleball courts at Memorial Park and at Iron Horse. Don said they hope to break ground June 1st. Carol Atkinson, who spearheaded the fundraising for this project, added they raised approximately \$30k for a pickleball court maintenance fund. A motion to approve was made by Member Sweeney. Seconded by Member Boksich. All ayes.

- b) Consideration of design proposal to construct a Dog Memorial at WAG Park – WAG

Ross Fletcher explained the design concept included in the packet. Three upright boulders would be placed at the memorial, and plaques could be added to these using a waterproof adhesive. The boulders would be similar rock to that already in the dog park. If approved, work would go out to bid. Member Sweeney wondered if thought have been given to the prospect of vandalism. Fletcher shared the biggest fear is vandalism to the memorial plaques themselves. Member Boksich added the dog park has rarely experienced vandalism. Member Boksich also added this is a more feasible way to commemorate the loss of a person's pet compared with a memorial tree or bench. Director Butts confirmed plaques could be purchased on the WAG site and the board members would have Successful Signs engrave them for continuity. Fletcher added gravel would be granite or rainbow rock. Approval of the design with details to be worked out between Ross Fletcher and the parks department was motioned by Vice President Hartman. Seconded by Member Sweeney. All ayes.

- c) Impact Fee Study – Presentation by Colin McAweeney of TischlerBise

Motion to approve moving forward made by Member DeHerrera and seconded by Member Sweeney. All ayes.

G. Public Hearings: NA

H. Old Business: NA

I. New Business: NA

J. Other Items: NA

K. Items from the Parks and Recreation Department

- a. Administrative Report: Cloud 9 Encroachment property is now listed for sale. Director Butts will contact realtor to ensure this information is disclosed to any potential buyer. Armory Park construction will begin May 1st and will hopefully be complete by the end of June. Director Butts is working on requesting reimbursement from LWCF. She also shared we will begin engineering for phase 4 this year which will include the softball fields, fill, gazebos, a pavilion, and finishing the parking lot. We will need to get cost estimates. Director Butts updated the board on the memorial plaques for the Armory, sharing next month we will have the design. Member Boksich asked Director Butts if the board could better define "open space" at Memorial Park. Director Butts will speak with Bruce Boody regarding enhancing the Memorial Park master plan. Ideas from the board include adding picnic tables, trees, gazebo etc.
- b. Recreation Coordinator Report: NA
- c. Maintenance Report: NA
- d. Community Services Coordinator Report: NA

L. Correspondences:

M. Items from the Park Board: Member Dunn shared the Impact Fee Study did not account for the of impact of high-density housing. Member Boksich further discussed the WAG boards idea of a food truck at the dog park. The board was open to a trial basis. Member Boksich decided to evaluate the feasibility of the idea and bring the idea back the Park Board.

N. Adjourned at 8:08 pm motioned by Member Boksich and seconded by Member Dunn. All ayes.