



# WHITEFISH COMMUNITY LIBRARY

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BOARD OF TRUSTEES  
MINUTES OF MEETING  
MAY 11, 2022  
WHITEFISH COMMUNITY LIBRARY  
9 SPOKANE AVE  
WHITEFISH, MT

Trustees Present: Sarah Ericson, Chair; Deb Bond, Trustee; Trevor Gonser, Treasurer; Jessica Tubbs, Trustee; Richard Hildner Trustee (via Zoom)

Absent: Terry Petersen, Trustee-in-Training

Others Present:

Library Director Joey Kositzky, Secretary; Kelly Peppmeier, Trustee-in-Training

## 1) CALL TO ORDER

The meeting was called to order at 7:02 pm by Chair Ericson.

## 2) COMMUNICATIONS FROM THE PUBLIC

None

## 3) DIRECTOR'S REPORT

Director Kositzky reported on the success of this year's R.E.A.D. program comparing it to previous years. She may accept the coordinator's offer to expand the program to twice a week or have two dogs available on one day.

She also gave a brief summary on a workshop she attended at MLA "What Keeps Me Awake at Night".

#### 4) OLD BUSINESS

- a) Approval of April 13, 2022, Board of Trustees' Meeting Minutes

##### MOTION:

Vice Chair Bond made a motion to approve the April 13, 2022, Board of Trustees' minutes. Trustee Tubbs seconded the motion. Motion passed unanimously.

Chair Ericson submitted minutes for the Executive Session April 13, 2022.

##### MOTION:

Treasurer Gonser made a motion to approve the April 13, 2022 Executive Session. Vice Chair Bond seconded the motion. Motion passed unanimously.

- b) Policies and Procedures

Director Kositzky will draft an amended policy reflecting changes the Trustees discussed regarding Policy 2022. Meeting Room and present it at the next meeting.

- c) WLA Report

Kositzky reported there had been no WLA meeting since the last report.

- d) Financials

No financials available since December 2021.

- 1) Endowment Update

Treasurer Gonser reported that there were no changes in the Whitefish Community Library's (WCL) Whitefish Community Foundation endowment since the last statement.

- e) Budget

Chair Ericson presented the Whitefish Community Library 2023 Preliminary Budget for approval before submitting it to the City Council. Kositzky reported that City Manager, Dana Smith had expressed her satisfaction with the proposed library budget.

MOTION:

Treasurer Gonser made a motion to approve the 2023 Whitefish Community Library Preliminary Fiscal Budget. Vice Chair Bond seconded the motion. Motion passed unanimously.

f) COVID Update

Kositzky reported that there was nothing new to report.

g) Tamarack Federation Update

Chair Ericson handed out a summary of her attendance at the Tamarack Federation conference and gave a brief description of some of the workshops. She also encouraged the Trustees to consider attending next year's conference and reminded the Trustees that her term as Tamarack Federation Chair had expired. She reminded the Trustees that her position as Tamarack Federation Representative for the WCL Trustees would end on June 30, 2022 and the Trustees should be thinking about who they would like to replace.

h) Director's Goals

Director Kositzky reported that she has started working on a binder detailing the Director's duties for future reference.

i) Other Old Business

The Trustees agreed that it would be nice to create a concise, consolidated summary with the results of the recent 2022 Survey. Chair Ericson thanked Trustee Tubbs for creating the online version of the survey for people to complete and asked if it would be possible to post the results. All agreed that a summary should be created for patrons. Kositzky reported that the results are in a 3-ring binder at the circulation desk.

Trustee Hildner suggested that a summary should be presented to the City Council at the Budget Hearing.

5) NEW BUSINESS

a) The next meeting will be June 8, 2022, at 7pm in the Heckathorn Community Room.

b) Other New Business

Chair Ericson reported that she, City Attorney Angela Jacobs, City Manager Dane Smith and Director Kositzky would be meeting to finalize and sign the agreement between the Board of Trustees, the City of Whitefish and MMIA (Montana Municipal Interlocal Authority) to continue offering insurance to the library employees covered under MMIA Health Insurance.

Chair Ericson asked the Trustees to authorize herself and Director Kositzky to sign the agreement.

MOTION:

Vice Chair Bond made a motion to authorize Library Director Kositzky, Chair Ericson, and City Attorney Angela Jacobs to finalize a resolution of agreement between the City of Whitefish and MMIA on behalf of the WCL Board of Trustees. Treasurer Gonser seconded the motion. Motion passed unanimously

Chair Ericson brought to the attention of the Trustees' an e-mail from Trustee Hildner regarding upcoming events this summer that would impact the library. After discussion she asked Director Kositzky to contact the City about borrowing city barricades for the parking lot. She will contact marathon officials and Police Chief Bridger Kelch about providing extra patron in the library parking lot during event programs.

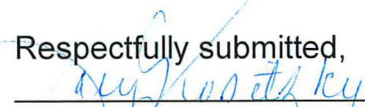
6) ADJOURNMENT

MOTION:

Treasurer Gonser made a motion to adjourn the meeting. Trustee Hildner seconded the motion. Motion passed unanimously.

The meeting was adjourned at 8:25 pm.

Respectfully submitted,

  
Joey Kositzky, Director

6/8/22

Date

  
Sarah Ericson, Chair

6/8/22

Date