

**Park Board Work Session Minutes
May 10, 2022**

Park Board Members Present: Ron Brunk, Jim DeHerrera, Ray Boksich, Carrielynn O'Reilly, Melissa Hartman

Park Board Members Absent: Terri Dunn, Frank Sweeney

City Staff Present: Maria Butts and Jennie Bradford

Guests: Bruce Boody, Riley Polumbus (phone), John Repke (phone), John Phelps

- A. Call to order @ 5:02 p.m.
- B. Interview of applicants for Tree Advisory Committee and Pedestrian and Bicycle Path Advisory Committee
- C. Public Comment: NA

Work session adjourned at 6:00 p.m.

**Park Board Meeting Minutes
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Park Board Members Present: Ron Brunk, Jim DeHerrera, Ray Boksich, Carrielynn O'Reilly, Melissa Hartman

Park Board Members Absent: Terri Dunn, Frank Sweeney

City Staff Present: Maria Butts and Jennie Bradford

Guests: Jess Cerra (The Last Best Ride), Monte Gilman (Mixed Use Development at 806 Spokane), Aaron Wallace (Montana Creative & Architecture), Greg Harms (WSFF)

- D) **Call to order** at 6:06 p.m.
- E) **Approval of the May 10, 2022, agenda:** motion to approve made by Vice-President DeHerrera, and seconded by Member Hartman. All ayes.
- F) **Approval of the April 12, 2022, minutes:** motion to approve made by Vice-President DeHerrera, and seconded by Member O'Reilly. All ayes.
- G) **Public Comment:** NA
- H) **Committee Reports:**
 - a) **Bicycle/Pedestrian Committee:** Director Butts informed the board the main conversation was the Riverbend Condo. The HOA rep attended and had a landscape architect on the phone. They informed in 2018 the HOA presented the City with an approved path in the exact location the City had presented between the river and the condos. City has no record of this correspondence. The HOA was going to look back to see if they had record. City continues to move forward with presenting the elevated path concept designed by Bruce

Boody. The HOA did view that path and seemed interested but did not provide any approval. The Council will be having a work session with the Flathead Conservation District and likely Fish, Wildlife and Parks representative to discuss river paths along river, namely the Malmquist path and Riverbend Condo path.

- b) Tree Advisory Committee: Director Butts informed the board that urban forestry staff Jen and Philip went to Browning last week to assist with the planting of a tree in honor of Chief Earl Oldperson and 1200 tree seedlings. Browning became a Tree City USA for the first time.
- c) WSFF: Everything going well. Shifting into summer mode.
- d) WAG: Construction of the kiosk is underway. The footings are in. The dog park is currently closed until May 16th, and we are hoping construction is complete by that time. There was a new board member, Grant Rogers who was going to be seated but he has left town so will not be on the board.

I) Presentations:

- a) Oath of Office: Ron Brunk, Ray Boksich and Melissa Hartman were sworn in as members of the Park Board.
- b) Presentation from Jess Cerra, The Last Best Ride, with request for exemption from Depot Park Policy #2 & #8 (tabled from last meeting): Jess Cerra asked to have the request for exemption from the Depot Park Event Policy removed from the table.

J) Public Hearings: NA

K) Old Business: Consideration of approval and signing of Glacier Twins MOU Council approved the amendments to the lease and the Glacier Twins have signed the amendment to the lease which was a condition for the Park Board to approve the MOU. Vice-President DeHerrera made a motion to approve the agreement and signing of the MOU as presented in the packet. Seconded by Member Hartman. MOU signed by President Brunk.

L) New Business:

- a) Appointment of Park Board President and Vice President: Member Boksich made a motion to approve the re-appointment of Ron Brunk as the President and Member Hartman as the Vice-President. Seconded by Member O'Reilly. All ayes.
- b) Appointment of Park Board committee representative positions: Member Hartman made a motion to approve the re-appointment of 4 standing board members to the same committees (Member Boksich – WAG, Member Dunn – Tree Advisory, President Brunk – WSFF, Vice President DeHerrera – Pedestrian/Bicycle Path Advisory Committee)
- c) Consideration of request from Whitefish Sports Facility Foundation to construct a covered walkway from the Ice Den to the Warming Hut: Member Boksich made a motion to approve the covered walkway design between the Ice Den and Warming Hut as presented. Seconded by Member O'Reilly. All ayes. Next the design will be presented to the architectural review committee and upon approval will require a building permit from the building department.
- d) Consideration to accept parkland dedication as public benefit for Mixed Use Development at 806 Spokane Ave: Vice President DeHerrera made a motion to

make a recommendation to council to accept the parkland dedication, which includes 6 parking spaces signed for park use parking, retention of the sewer easement, and exclusion of parking lot ownership. Seconded by Member Boksich. All ayes.

M) Other items

N) Items from the Parks and Recreation Department

a) Armory Park Master Plan: Director Butts will be making a recommendation to council to approve the bid as presented except for the tree planting and interior path. The latter can be pushed to the next phase. The department has almost enough funding for this project. Member Boksich commented the WAG board has adequate funds to cover 2 of the 3 dog park components of the project. They anticipate raising enough for the interior path improvements during the challenge. Director Butts will take this recommendation to council in 2 weeks and if approved construction would begin in June and finish in August 2022. City Beach concession stand now has a new railing. It is tan, and next year's improvements to the concession stand will likely include changing it to a color that better matches the tan. Director Butts proposed turning the June Park Board meeting into a work session as there are currently no agenda items and the sign plan will be complete and ready for board approval. The board members agreed to this. Director Butts asked the board how they feel about expanding the definition of "resident" to include those who work in Whitefish, for the purpose of enrollment in youth recreation programs. The board members agreed to this.

b) Recreation Coordinator Report: No comment

c) Maintenance Report: No comment

d) Community Services: No comment

O) Correspondences: NA

P) Items from the Park Board:

a) Appointment of Tree Advisory Committee positions: Member Hartman made a motion to reappoint Bruce Boody and Dan Cassidy to the Tree Advisory Committee. Seconded by Vice-President DeHerrera. All ayes.

b) Appointment of Bicycle and Pedestrian Path Advisory Committee positions: Member Boksich made a motion to reappoint John Phelps and John Repke to the Bicycle and Pedestrian Path Advisory Committee. Seconded by Member Hartman. All ayes.

Q) Adjourn: Vice-President DeHerrera made a motion to adjourn. Seconded by Member Hartman. All ayes. Adjourned at 7:37 p.m.