



WHITEFISH COMMUNITY LIBRARY

WHITEFISH COMMUNITY LIBRARY BOARD OF TRUSTEES MINUTES OF MEETING

July 12, 2023

WHITEFISH COMMUNITY LIBRARY
9 SPOKANE AVE
WHITEFISH, MT

Trustees Present: Sarah Ericson, Chair; Kelly Peppmeier, Trustee; Trevor Gonser, Treasurer (via Zoom); Jessica Tubbs, Vice Chair; Deb Bond, Tamarack Federation Representative.

Others Present:

Library Director Mary Drew Powers, Secretary

1) CALL TO ORDER

The meeting was called to order at 7:01 pm by Chair Ericson.

2) COMMUNICATIONS FROM THE PUBLIC

None

3) DIRECTOR'S REPORT

Trustees were updated on tiling in foyer continuing to come loose, the flagpole needing repair, more tourist interactions and stats being kept regarding them, interactions with transient folks and dogs.

TASK:

Ericson to look at de-escalation training provided at Tamarack Federation meeting to provide training to staff.

TASK:

Powers to pursue more information regarding tile fix in foyer.

4) OLD BUSINESS

a) Consent Agenda - Minutes of June 14, 2023 Board of Trustees meeting and June Financial Report.

MOTION:

Bond made a motion to approve the Consent Agenda. Peppmeier seconded the motion. Motion passed unanimously.

TASK:

Powers to request City Finance Officer Lanie correct line item 820 which still shows an incorrect balance of \$715,000.

b) Policies and Procedures

1) 2015. Community Bulletin Board

MOTION:

Peppmeier made a motion to retain Policy 2015. as written and reviewed. Bond seconded the motion. Motion passed unanimously.

2) Policies 2012. ILL MATERIALS and 2025. Inter Library Loan Policy

DISCUSSION: There are two ILL policies.

MOTION:

Bond made a motion to remove redundant Policy 2025 and retain Policy 2012 as written and reviewed contingent upon any finding that further action needs to be taken to obtain this result. Tubbs seconded the motion. Motion passed unanimously.

TASK:

Ericson to research Robert's Rules to confirm that this is the correct action for this result.

c) WLA Report - none

d) Budget – no discussion

e) Long Range Planning

DISCUSSION:

Powers updated the Board on communications received from Tracy Cook of the State Library and Alyssa Ramirez of Lincoln County Public Libraries regarding consulting with an architect. Both stressed community forums and needs assessments as necessary to the decision-making process of substantial changes to the Library. Consensus was that substantial changes would be in the future and forums and assessments would be part of that process.

UPDATES:

Lighting – Ericson now has a proper rep from Simco and can re-institute lighting project.

Roof – We have 3 bids and have questions for the lowest bidder.

Director's office – progress being made.

TASK:

Gonser to query lowest bidder on several questions.

TASK:

Ericson to collect info on solar vendors and query: is it essential to install solar after roof replacement or during?

f) Public Library Standards – reviewed by Board of Trustees

TASK: Powers to provide training on ASPeN and webinar resources at September Board Meeting.

5) NEW BUSINESS

a) Election of Officers

NOMINATIONS FROM THE FLOOR:

Ericson nominated Tubbs for Chair.

Peppmeier nominated Ericson for Vice Chair.