



WHITEFISH COMMUNITY LIBRARY

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BOARD OF TRUSTEES
MINUTES OF MEETING
September 13, 2023
WHITEFISH COMMUNITY LIBRARY
9 SPOKANE AVE
WHITEFISH, MT

Trustees Present: Jessica Tubbs, Chair; Sarah Ericson, Vice-Chair; Kelly Peppmeier, Trustee.

Others Present:

Library Director Mary Drew Powers, Secretary

1) CALL TO ORDER

The meeting was called to order at 7:02 pm by Chair Tubbs.

2) COMMUNICATIONS FROM THE PUBLIC

None

3) DIRECTOR'S REPORT

Trustees were updated on the new additions to the Children's Department. The Director's report generated tasks.

TASK: Director to add Board of Trustees emails to MailChimp email service.

TASK: Director to contact Tom Flink of J2 Office regarding desk.

4) OLD BUSINESS

a) Consent Agenda - Minutes of July 12, 2023 Board of Trustees meeting, July 24, 2023 Special meeting, August 15, 2023 Special meeting, and July and August Financial Reports.

DISCUSSION: Trustee Ericson noted that the Reserve Fund line was not at the bottom of the Budget to Actual report and requested it be reinstated.

MOTION:

Trustee Ericson made a motion to approve the Consent Agenda. Trustee Peppmeier seconded the motion. Motion passed unanimously.

TASK:

Powers to request City Finance Officer Lanie reinstate the Reserve Fund line.

b) Policies and Procedures - none

c) WLA Report - none

d) Budget – no discussion

e) Long Range Planning

UPDATES:

Lighting – Trustee Ericson and Director to meet Friday, September 15 with Simco representative; other bids to be sought.

Director's office – Trustee Peppmeier's outreach to Malmquist, Inc. yielded no useful information. Internet is in. The next step is a new desk.

Children's – project on hold until Trustee Bond returns from travel and is available to meet.

TASKS:

Director to promote the latest changes in the Children's area on Facebook, the website, and via MailChimp.

Director to contact Just Rite Acoustics when in Great Falls.

